

## *Coaching Position Announcement*

**Posting Date:** April 27, 2010  
**Closing Date:** Open until filled  
**TO:** All Current MLSD Staff and Interested Applicants  
**TITLE:** MEDICAL LAKE HIGH SCHOOL

### **CHEERLEADING COACH**

#### **SUMMARY OF ASSIGNMENT:**

To instruct cheerleaders in the fundamental skills necessary for a safe and positive experience. At the same time, students will represent their school and community in a positive manner.

#### **ESSENTIAL DUTIES:**

1. Direct the squad in accordance of the philosophy of the spirit program.
2. Project positive support for the spirit program guidelines to the participants, school, and community.
3. Supervise the routines and cheers of the cheerleading squad, and ensure they are positive in nature and safe for all involved.
4. Work with the Athletic Director in planning budget, organizing fundraisers, and purchasing equipment and uniforms.
5. Supervise squad members at practice, traveling to and from events, and at athletic events.
6. Run a vigorous and well organized practice which includes specific objectives to meet the needs of the spirit program.
7. Know and communicate to squad members and parents the following: practice dates and times, trip dates and times, along with destinations.
8. Coordinate with ASB advisor, pep band advisor, and spirit advisor (wrestling/basketball in winter) to plan pep assemblies. Providing a date and agenda to the Athletic Director prior to the assembly.
9. Assist and support the cheerleader tryout process by recruiting and training prospective candidates.
10. Plan with ASB, Principal, and Athletic Director ideas to improve spirit at Medical Lake High School.
11. Seek growth as an advisor by attending camps, clinics, and pursuing other opportunities to learn current ideas and teaching techniques in cheerleading.
12. Have knowledge of the sport, and be willing to teach cheerleaders the rules or enlist the help of someone who can.
13. Discuss and enforce the rules of the Co-curricular Handbook with all participants.
14. Schedule possible cheerleading and/or leadership camps that cheerleaders may attend.
15. Work with the ASB to produce spirit signs. Monitor them for appropriate content, placement, and removal.
16. Have a current, favorable reporting of the Washington State Patrol and FBI Fingerprint Background Check on file with the Medical Lake School District Administration Office.
17. Carry with you at all times, medical information/waiver forms and a medical first aid kit.
18. Fill out and turn in an accident report form for all accidents within 24 hours to the High School office.
19. Hold a valid first aid card.
20. Support Medical Lake School District co-curricular activities through actions and words of positive support.

**IMMEDIATE SUPERVISOR(S):** Building Administrator(s), Athletic Director

**TERMS OF EMPLOYMENT:**

*Salary:* Based on experience, and Interscholastic Athletics Pay Schedule.

*Benefits:* None ascribed to extracurricular activities at this time.

**APPLICATION PROCEDURE:**

*MLSD Staff:*

Current staff members may apply for this position. Please send a letter of interest which addresses your qualifications, experience, and how you would best fulfill the responsibilities of this position and three letters of recommendation to Claudine Muelken at the Administration Office as soon as possible.

Interested Applicants:

Please complete a Medical Lake School District General Employment Application. Also submit a letter of interest which addresses your qualifications, experience, and how you would best fulfill the responsibilities of this position, a current resume and three letters of recommendation to Claudine Muelken at the Administration Office as soon as possible.